



This questionnaire will collect information related to the quality of dry bulk terminals. The data gathered will be published through the appropriate BIMCO media and if necessary used in discussions with terminals when discussing needed improvements. The identity of the ship will always be kept anonymous to third parties.

The BIMCO Maritime Technology & Regulation Department recognises that there are many questions! However, we have tried to automate it as much as possible so the reporting is not too time consuming. It will take you 5-10 minutes to complete the questionnaire.

Please note that this is an ongoing survey and we need you to complete it every time the ship leaves a terminal. It is the only way we can gather the necessary knowledge to compare terminals around the world.

Instructions

Some of the questions (highlighted with a red asterix) will have to be answered in order for you to continue. So if you are stuck, please go back and check that you have answered all questions.

In the questionnaire you will be asked to rate the question according to the standards below:

- Excellent** - The standard of the services, equipment and/arrangements was excellent and entirely safe. It would serve as an example of best practice for other terminals.
Very good - The standard of the services, equipment and/arrangements was of high quality and always safe to the ship and/or crew.
Average - A typical standard of terminal with the ship experiencing both good and bad. However, in general, the services, equipment and/arrangements were safe and overall met expectations.
Fair - The standard of the services, equipment and/arrangements was below average and in some areas, safety needs to be improved.
Poor - The standard was unacceptable or unsafe for the ship and/or crew.

When you have filled in the questionnaire just click the "submit" button at the end of the questionnaire and the form will automatically be sent to the BIMCO Maritime Technology & Regulation Department.

Thank you for participating.

Should you need help to complete the questionnaire, please contact: marinesurveys@bimco.org

All information submitted by members in response to the vetting of bulk terminals questionnaire will be anonymous so that your identity and that of your ships remains confidential. BIMCO will protect all such information from unauthorised access, use, disclosure, modification, loss or theft.

General information

Date of this report:

Month Day Year

IMO number of your ship: (IMO1234567)

What kind of operation? (please select)

- Loading operation
Unloading operation

Name of the country:

Name the port or alternatively the port's UN/LOCODE:

Name of the terminal:

Name of the berth:

- 0 -

The name of the contact person at the terminal:

Email to the terminal contact:

Telephone number to the terminal contact:

Terminal handling of loading and unloading

Q1) Rate the way the terminal handled the loading/unloading:

- Excellent Very Good Average Fair Poor

Q2) Did the terminal adhere to the agreed loading/unloading plan?

- Yes No N/A .

Comments:

Q3) Was a copy of the agreed loading/unloading plan available to the terminal control room personnel?

- Yes No N/A .

Q4) Did the terminal impose any ballasting or de-ballasting restrictions? Please specify

Q5) Was the original loading/unloading plan changed?

- Yes No .

(If Yes) Who changed the original loading/unloading plan?

- Terminal Charterer Unknown .

(If Yes) Was the ship given time to prepare an alternative plan, in compliance with the ship's stability booklet and loading manual or instrument?

- Yes No N/A .

(If Yes to the question right above) Did this take place after consulting the master?

- Yes No .

Q6) Was frequent shifting required necessary to facilitate loading/unloading operations?

- Yes No .

Q7) Did the terminal loading/unloading operation damage any parts of the ship or her equipment?

- Yes No N/A .

(If Yes) Please describe the damage:

(If Yes) Did the terminal inform the ship about damage to the ship caused by the loading or unloading equipment?

- Yes No .

Q8) On reaching the trimming stage was it necessary to suspend the loading?

- Yes No N/A .

(If Yes) Was there agreement on the times and duration of such suspensions?

- Yes No N/A .

(If Yes) For how long was the operation suspended?

Q9) Was the cargo trimmed to the master's requirements?

- Yes No N/A .

(If No) What action was taken by the ship?

Q10) Was the final cargo quantity (as stated on the bill of lading) determined by shore figures or based on a draft survey?

- Shore figures . Draft survey

(If shore figures were used) Was there any significant difference between the figures?

- Yes No .

Please specify

Q11) Was there any restrictions regarding discharge of cargo residues contained in the wash water when at berth?

- Yes No N/A .

If yes, please specify:

Terminal mooring and berth arrangements

Q12) Rate the mooring arrangements (including fenders, bollards, etc):

- Excellent Very Good Average Fair Poor

Q13) Was there any surge at the berth?

- Yes No .

Q14) Was the charted water depth at the berth correct?

- Yes No N/A .

Q15) Did the terminal have restrictions for berthing/departure such as limited night navigation etc.?

- Yes No .

If yes, please specify

Q16) Were you able to set the gangway?

- Yes No .

Q17) Did the terminal have any restrictions regarding crew change, crew shore leave, supply of stores/spares etc.?

- Yes No .

(If Yes) Please specify

Q18) Was the shore lighting suitable for the operation?

- Yes No N/A .

Information exchange between ship and terminal

Q19) Rate the communication between the ship and terminal:

- Excellent Very Good Average Fair Poor

Q20) Was the ship shore checklist completed by both parties?

- Yes No N/A .

Q21) Did the terminal provide an Emergency Procedure Notice?

- Yes No N/A .

Q22) Did you receive sufficient information about the terminal, which made you able to plan the loading or unloading?

- Yes No N/A .

Q23) Did the terminal set any limitations or restrictions on loading/unloading procedures given by the ship into consideration?

- Yes No N/A .

(If Yes) Please describe the limitations or restrictions:

Q24) Did you experience pressure to agree to loading rates, loading/unloading sequences or other practices, which in your opinion were unsafe?

- Yes No .

(If Yes) Please elaborate your answer:

Q25) Did the terminal keep the ship updated of changes to operating conditions?

- Yes No N/A .

Q26) Please specify the means of communication used between ship/terminal? Specify any requirements for walkie talkies, VHF and Telephones.

Terminal equipment

Q27) Rate the terminal area, the equipment with regard to maintenance and safe working condition:

- Excellent Very Good Average Fair Poor

Q28) Was the terminal equipment suitable for the operation your ship was undertaking?

- Yes No .

Q29) Was the terminal equipment operational during your entire stay?

- Yes No .

(If No) Please describe the deficiencies:

Terminal services

Q30) Rate the services provided by the terminal:

- Excellent Very Good Average Fair Poor

Q31) Did you use tug(s) during the operation?

- Yes No N/A .

Q32) Did you deliver any waste to the terminal?

- Yes No N/A .

Comments:

Q33) Did the terminal provide any fresh water supply facilities?

- Yes No N/A .

Comments:

Q34) Did you experience any restrictions with regard to the supply of stores and/or spare parts etc.?

- Yes No N/A .

General

Q35) Did the authorities carry out port state control inspection during your stay?

- Yes No N/A .

Comments on the way the inspection was carried out:

Q37) Rate your overall experience with the terminal:

- Excellent Very Good Average Fair Poor

Comments: